

RECONCILIATION PROCEDURES

1. BALANCING IS THE NAME OF THE GAME. DEM, REP, PROV, REISS
 2. COUNT VAC CARDS FROM PRECINCT THAT ARE REGULAR^A VACS
 - NOTE ANY DISCREPANCY BETWEEN ERMs + PHYSICAL COUNT
 - LOOK FOR PROVISIONAL VAC CARDS FOR VOTERS THAT MAY HAVE VOTED ON THE SCANNER.
 3. MATCH PROVISIONAL VACS TO PROVISIONAL ENVELOPES -
 - NOTE ANY DISCREPANCY.
 4. LOOK FOR CANCELLED VACS THAT MAY NOT HAVE BEEN TAKEN OUT OF THE POLLBOOK.
 5. LOOK FOR CHIEF JUDGE NOTES THAT WILL GUIDE YOU THROUGH WHAT MIGHT HAVE HAPPENED.
 6. YOUR PRECINCT MAY NOT BALANCE 100%. LET THE INFORMATION GUIDE YOU TO THE RESULTS. ONCE YOU GET TO A POINT WHERE THERE IS SEEMINGLY NOTHING ELSE YOU CAN DO, YOU ARE DONE.
- * - MAKE SURE YOU TAKE GOOD NOTES. NOTE EVERYTHING THAT YOU CAN THAT LEADS YOU TO RECONCILIATION, OR THE ASSUMPTIONS THAT YOU MAKE ABOUT WHAT HAPPENED.

THANK YOU!

- * - PLEASE WRITE YOUR FINAL RECONCILIATION FINDINGS OUT. LIST YOUR ASSUMPTIONS AND THE REASON FOR THOSE FINDINGS - WRITE LEGIBLY, CLEARLY, AND CONCISELY.
- MAKE SURE YOU PUT THE NAMES OF THE PEOPLE ON THE TEAM AT THE TOP OF THE PAGE.